

**MENIFEE UNION SCHOOL DISTRICT MINUTES
MEETING OF THE MEASURE Q BOND CITIZENS' OVERSIGHT COMMITTEE**

October 16, 2018
District Education Center Training Room

Menifee Union School District
29775 Haun Road
Menifee, California 92586

Present:

Stu Blaze
Jeremie Curtis
Ken Fregin
Marc Haist
Dennis Silva

Absent:

John Corlett
Gloria Sanchez

1. Call to Order

Minutes:

The meeting was called to order by Chairperson Dennis Silva at 4:36 pm.

2. Roll Call and Establishment of Quorum

Minutes:

Roll Call showed that all Committee members were present, except for Gloria Sanchez and John Corlett. Also in attendance for all of the meeting was Assistant Superintendent, Business Services, Ambur Borth; Director of Facilities, Jim Sellers; Governing Board Member, Bob O'Donnell, and Assistant Superintendent Secretary, Kristin Simpson.

A quorum was established.

3. Public Comment

Minutes:

There were no requests to speak.

4. Approve Minutes from September 18, 2018 Meeting

Members received the September 18, 2018 meeting minutes via email prior to meeting and a hard copy at the meeting.

Minutes:

Ken Fregin stated the following changes need to be made to the minutes: Date needs to be changed to September 18, 2018 and John Corlett needs to be marked as Present on page 1.

Motion Passed: Ken Fregin motioned to approve the minutes of September 18, 2018 meeting with changes. Motion was seconded by Dennis Silva.

YES	Stu Blaze
ABSENT	John Corlett
YES	Jeremie Curtis
YES	Ken Fregin
YES	Marc Haist
ABSENT	Gloria Sanchez
YES	Dennis Silva

5. Review and Prepare 2017-18 Annual COC Report

Minutes:

Draft Annual Report was sent to the Committee via email to review before the meeting. It was projected on screen in conference room. It was determined that the report would be presented to the Board on the November 13, 2018 meeting. The only change that was made was the date of that Board meeting on page 2.

Jeremie Curtis had a question about some of the funding listed on the E.S. #14 Budget page that was handed out at the last meeting. Mr. Curtis questioned why we would be using Measure Q funds to pay for operational supplies. It was explained that operational supplies were paid for out of Fund 25 (not Fund 21) that come from other funding sources such as CFDs. Mr. Curtis commented that Measure Q funds are to be used to build the building, but where does the build of the building stop and support of the building start?

Ambur Borth answered that we follow the State guidelines per the SAB 50-06 Form that we use for reimbursement. We're anticipating approximately \$14 million for Táawila should the State start giving funding out again, we would get that funding back. It's a percentage of, so for new construction it's 80/20 and the State has changed the rules. Once upon a time, you used to get reimbursed for all the Technology that you put in schools. How are all of our kids tested nowadays? On computers, right, but the State's no longer reimbursing Facilities (us) for that technology. So we don't really include that anymore. But F&E (furniture and equipment) you can included as part of that initial purchase. Reimbursement really depends on what the State guidelines and parameters are, which change. But for the most part it is that hard construction cost of the building and some soft construction costs like architect fees, and others things associated like furniture, equipment, cabinetry with exception of technology. The State is back logged for years and it's frustrating because the guidelines keep changing so for some of those

projects that have already been submitted and the guidelines changed, they won't get those funds. It's just another way for the State to capture some of that money.

Mark Haist asked as far as the technology is that just like the computers and stuff? Mrs. Borth answered that even the wiring. Ken Fregin asked if the security cameras that the District wants to be installed be covered under Measure Q funds. Mrs. Borth answered yes because it's part of the safety and security description in Measure Q language.

Mrs. Borth asked if there are any other questions regarding the 17-18 COC Annual report. There were none.

The Committee determined that the 17-18 COC Annual Report will be presented to the Board at the November 13, 2018 meeting. The signature page was signed by members that were present.

Motion Passed: Dennis Silva motioned to approve the 2017-18 Annual COC Report as amended. Motion was seconded by Stu Blaze

YES	Stu Blaze
ABSENT	John Corlett
YES	Jeremie Curtis
YES	Ken Fregin
YES	Marc Haist
ABSENT	Gloria Sanchez
YES	Dennis Silva

6. Determination of Next Meeting Date

Minutes:

Ambur Borth stated that our next project is Menifee Valley Middle School and that the District is still in design phase with that and that the District is meeting every other week with the designer trying to dial in the budget. We initially had a \$20 million budget for MVMS, we were able to find an additional \$4 million to put towards that project. We hosted symposiums and heard back from the designer that if they phase the project it will cost around \$50 million. Mrs. Borth stated that a new middle school would cost around \$60 million to build. The District had a heart to heart with the designer and they've come back with a scope of work that will fit our budget (closer to \$25 million). Jim Sellers stated that the District is getting a better breakdown of costs and will know more at the next meeting with the designer.

Ken Fregin asked if the District looked at something before the bond passed that said we could do this for \$20 million. Mrs. Borth stated that she wasn't part of the project at that point and she believes that the figure was derived when they were pricing their needs for Measure Q. But the District has been working with their financial advisor to possibly utilize money from other funding sources like Lease Revenue Bonds and reimbursable money that may potentially be received from the State to put towards Menifee Valley

Middle School. Then we would have \$30 million. The concern was that it was phased project and the architect wasn't representing it to us with the cost escalation built in. Our financial advisor is really working with us to provide accurate cost estimations. I don't want to take something to the community and Board and say, "Look what we can build," and it's truly not what we can build. Because I'm not building it for at least another year and with the cost escalation not being built in, we are going to have to figure something else out. So we are having those type of conversations. I'm prefacing all of this in regard to our next meeting and I don't know what I'd share with you at our next meeting. I know the Board is having a special meeting coming up in November, so maybe we want to wait to set the next meeting for January, February or later because I will have more to share with you.

Jeremie Curtis asked what about the funding for the security cameras? Mrs. Borth answered that is funded through Measure Q. Mr. Curtis asked if we are still far away with that because we are worried about the funding for Meniffee Valley Middle. Mrs. Borth responded no because that we identified monies in Measure Q for every single school site so we will be using some (not all) of those funds for security cameras. We have identified a contractor to help us with the technical specifications of the project so we can go out to bid, but I need to take that contract to the Board for approval before I can start that process. Mrs. Borth continued to say the security cameras are a positive thing for the District that the Committee will have oversight of the funds and be able to share out information about the project to the community. Mr. Silva asked if the cameras were going to be audio and video. Mrs. Borth responded that the District is still exploring options, but that having audio was more costly.

Mrs. Borth explained that the District is also partnering with local law enforcement regarding the safety of our schools.

A copy of the Building Fund (Measure Q) Financial and Performance Audits dated June 30, 2018 was sent to the Members via email prior to the meeting for review. The Members each received a hard copy at the meeting. Per the report, there were no audit findings reported in the prior year's schedule of financial statement findings.

It was determined that the next meeting of the COC will be on March 5, 2019 at 4:30 pm at the District Education Center.

7. Adjourn

Meeting adjourned at 5:07 pm