

**MENIFEE UNION SCHOOL DISTRICT**  
**CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q**

**FISCAL YEAR 2022 - 2023**

**ANNUAL REPORT**

THIS REPORT IS HEREBY ADOPTED BY THE MENIFEE UNION SCHOOL DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q PURSUANT TO EDUCATION CODE SECTION 15280(b) AND MADE AVAILABLE TO THE PUBLIC IN CONFORMANCE WITH SUCH SECTION. THIS REPORT COVERS THE ACTIONS OF THE CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q FROM JULY 1, 2022, TO JUNE 30, 2023, AND CERTAIN RELATED MATTERS.

**I. MEMBERSHIP OF THE MENIFEE UNION SCHOOL DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q:**

**Citizens' Bond Oversight Committee for Measure Q Members (2022-2023 Fiscal Year)**

During the 2022-2023 fiscal year, membership on the Meniffee Union School District ("District") Citizens' Bond Oversight Committee for Measure Q ("COC") consisted of the following individuals:

- Stu Blaze (*Business Organization*) – appointed to COC on June 13, 2017; re-appointed for additional two-year term on January 25, 2022; resigned membership as of October 31, 2023
- John Corlett (*Taxpayer Organization*) appointed to COC on June 13, 2017; re-appointed for additional two-year term on January 25, 2022
- Debbi Manion (*Member at Large*) – appointed to COC on September 24, 2019
- Gloria Sanchez (*Senior Citizen Representative*) – appointed to COC on June 13, 2017; re-appointed for additional two-year term on January 25, 2022
- Michael Knighten - (*Parent/Guardian of Student(s)*) appointed to COC on January 14, 2020; re-appointed for additional two-year term on January 25, 2022
- Michelle Singleton (*Parent/Guardian of Student(s) and involved in a parent-teacher organization*) appointed to COC on April 18, 2023

The following were the officers of the COC as of March 24, 2022:

- Chair – Debbi Manion
- Vice Chair – Michael Knighten
- Secretary, Sarah McAmis

## **II. ACTIVITIES OF THE DISTRICT COC:**

The District COC met at the District Education Center during the 2022-23 and 2023-2024 fiscal years to receive information, hear presentations, discuss information received, provide recommendations to the District, update COC information, and for various other purposes. A list of the meetings of the Citizens Oversight Committee during the 2022-23 and 2023-2024 fiscal years is shown below:

<u>Date of Meeting/Activity</u>	<u>Location of Meeting/Activity</u>	<u>Minutes of Meeting/Activity</u>
January 12, 2023	Menifee Union School District Education Center 29775 Haun Road Menifee, CA 92586	A copy of the minutes of the COC meeting of January 12, 2023 is on file with the District and available for public review upon request at the District's Business Offices. The minutes are also available on the COC website as listed below.
April 27, 2023	Kathryn Newport Middle School 29792 Audie Murphy Rd. Menifee, CA 92586	Tour of Kathryn Newport Middle School. Scheduled to open for students in August of 2023.
September 21, 2023	Menifee Union School District Education Center 29775 Haun Road Menifee, CA 92586	A copy of the minutes of the COC meeting of September 21, 2023, is on file with the District and available for public review upon request at the District's Business Offices. The minutes are also available on the COC website as listed below.
December 4, 2023	Menifee Union School District Education Center 29775 Haun Road Menifee, CA 92586	The COC members met, but due to a lack of quorum, the meeting was reschedule to January 24, 2024.

For more complete descriptions of the COC's actions, please visit the COC website for the minutes of the corresponding meeting. All approved minutes and Annual COC Reports, once finalized, are, and have been, posted on the COC website at:  
<https://www.menifeeusd.org/District/Department/148-Citizens-Bond-Oversight-Committee-for-Measure-Q>.

Program Status Reports for Measure Q funds and projects presented to the COC can be viewed on the internet at:  
<https://www.menifeeusd.org/District/Department/6-Facilities-Department/1806-ProjectUpdate>

s.html.

### **III. COC FINDINGS FOR FISCAL YEAR 2022/2023:**

In order to comply with the requirements of Proposition 39, the COC needs to make certain findings as to activities of the COC and the use and expenditure of Measure Q Bond proceeds. The COC hereby finds and determines as follows:

1. COC has met regularly.

The meetings of the COC are described above. Minutes of the COC meetings are on file with the District and are posted on the COC website at: <https://www.menifeeusd.org/District/Department/148-Citizens-Bond-Oversight-Committee-for-Measure-Q/1380-Meeting-Minutes.html>. Such meetings have been conducted in accordance with State laws for open meetings.

2. COC has received reports, updates, and information on the expenditure of the Measure Q Bond funds, and has reviewed project expenditures made on projects authorized under Measure Q.

The COC has received various reports (both written and oral), including, but not limited to, construction and project timelines, and has received written and oral updates and reports on expenditures relating to the Measure Q Bond funds and. Those reports and documents are described in the COC meeting minutes as referenced herein.

A complete list of the reports provided to the COC is available at the District offices for public review upon request. Information on COC handouts and documents is also located on the COC website.

3. Measure Q Bond funds have been expended on the identified projects authorized by Measure Q (Education Code Section 15278(b)(1)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(1) that the District's expenditure of Measure Q Bond funds have been made on costs, expenses, and construction/acquisition/installation costs of projects authorized by Measure Q.

The specific projects authorized by Measure Q are posted on the COC website at: <https://www.menifeeusd.org/files/user/3/file/Measure%20Q/Election%20Resolution-Exhibit%20A.PDF>.

Specific documentation on such matters included, but was not limited to:

- Recent Program Status Reports for Measure Q funds and projects can

be found at:

<https://www.menifeeUSD.org/District/Department/6-Facilities-Department/1806-ProjectUpdates.html>.

4. No Measure Q monies have been spent on non-construction related teacher/administrator salaries or other school operating expenses (Education Code Section 15278(b)(2)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(2), that the District has not expended Measure Q Bond funds on teacher/administrator salaries or other school operating expenses.

5. The COC has received all necessary and requested technical and administrative assistance from the District (Education Code Section 15280).

Under the requirements of Education Code Section 15280, the District is required to provide the COC with all necessary technical and administrative assistance without expending Measure Q Bond funds. The District has made presentations to the COC, provided documents and information as set forth herein, and has provided necessary and requested architectural, construction management, legal, and planning support and assistance to the COC. Based on the foregoing, and the documentation and information provided to the COC, as referenced herein, the COC has found that the District has provided all necessary and requested technical and administrative assistance without expending Measure Q Bond funds.

6. COC Website is operating and includes all required documentation and information (Education Code Section 15280(b)).

The COC internet website is operated and maintained by the District Board on behalf of the COC and is currently located at:  
<https://www.menifeeUSD.org/District/Department/148-Citizens-Bond-Oversight-Committee-for-Measure-Q>. Information relating to the COC, its activities and documents can be viewed at the COC website. This includes minutes of the COC meetings, lists of documents received by the COC, Program Status Reports, and other reports issued by the COC, including this Annual Report following its adoption.

7. Based on the foregoing, the District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution.

IV. **CONTACT INFORMATION:**

Comments, questions, and suggestions can be forwarded to the COC through the District at the following address:

Menifee Union School District  
29775 Haun Road  
Menifee, CA 92586

Attn: Director of Facilities  
Telephone: (951) 672-1851 x49180  
Facsimile: (951) 679-7237  
or by e-mail at: [jim.sellers@menifeeusd.org](mailto:jim.sellers@menifeeusd.org)

Dates, times, and location(s) of future COC meetings can be found on the COC website. Members of the public are invited to attend such meetings.

ADOPTED, SIGNED, AND APPROVED BY MENIFEE UNION SCHOOL DISTRICT  
CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q ON DECEMBER 4,  
2023.

  
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Secretary, Sarah McAmis

Menifee Union School District  
Citizens' Bond Oversight Committee for Measure Q

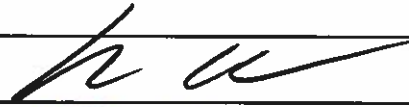




John Corlett

Michael Knighten

Debbi Manion

Gloria Sanchez

Michelle Singleton

  
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