

**MENIFEE UNION SCHOOL DISTRICT MINUTES
MEETING OF THE MEASURE Q BOND CITIZENS' OVERSIGHT COMMITTEE**

March 18, 2021
District Education Center Training Room/Virtual

Menifee Union School District
29775 Haun Road
Menifee, California 92586

Present:

Ken Fregin
Michael Knighten
Debbi Manion
Gloria Sanchez

Absent:

John Corlett
Stu Blaze
Marc Haist

1. Call to Order

Minutes:

The meeting was called to order by Chairperson Gloria Sanchez at 4:31pm.

2. Roll Call and Establishment of Quorum

Minutes:

Roll Call showed that four of seven committee members were present. Also in attendance for all of the meeting was Director of Facilities, Jim Sellers; Facilities Planner, Kyle Dee, Assistant Superintendent of Business Services, Marc Bommarito, and Secretary to the Assistant Superintendent of Business Services, Sarah McAmis.

A quorum was established.

3. Public Comment

Minutes:

There were no requests to speak.

4. Approve Minutes from December 10, 2020 Meeting

Members received the December 10, 2020 meeting minutes.

Minutes:

Motion Passed: Michael Knighten motioned to approve the minutes of December 10, 2020. Motion was seconded by Debbie Mannion

YES	Ken Fregin
YES	Michael Knighten
YES	Debbi Manion
YES	Gloria Sanchez

5. Vote in New Secretary for Committee

Minutes:

Motion Passed: Gloria Sanchez opened the floor for nominations for Secretary for the Committee. Jim Sellers nominated Sarah McAmis as new Secretary of the Committee. Debbie Mannion motioned to approve. Michael Knighten seconded the motion.

YES	Ken Fregin
YES	Michael Knighten
YES	Debbi Manion
YES	Gloria Sanchez

6. Review Updated Financial Information

Jim Sellers read through an updated financial report and provided comments and explanations as to how the audit results indicated the District has properly accounted for all Measure Q expenditures. Committee requested more detailed information every time financial figures are presented. They would like the financial reports to include contractor name, trade, and value.

7. Project Progress Update

Jim Sellers reviewed the ongoing projects within the district including the MVMS restoration and gave information to committee members of bid timelines for middle school number four. Committee members requested to visit MVMS once renovations were completed.

8. Determination of Next Meeting Date

It was determined that the next meeting of the COC will be on Thursday, June 17, 2021 in the District Education Center.

9. **Adjourn**

Meeting adjourned at 5:29 pm.