

**MENIFEE UNION SCHOOL DISTRICT MINUTES  
MEETING OF THE MEASURE Q BOND CITIZENS' OVERSIGHT COMMITTEE**

September 29, 2022

Menifee Union School District  
29775 Haun Road  
Menifee, California 92586

**Present:**                      **Absent:**

Gloria Sanchez  
Michael Knighten  
Debbi Manion  
Stu Blaze  
John Corlett

**1.        Call to Order**

Minutes:

The meeting was called to order by Debbi Manion at 4:31 pm.

**2.        Roll Call and Establishment of Quorum**

Minutes:

Roll Call showed that five committee members were present. Also in attendance for the duration of the meeting was the Director of Facilities, Jim Sellers; Facilities Planner, Kyle Dee; Facilities Account Technician, Beth Oliver; Assistant Superintendent of Business Services, Mr. Marc Bommarito; and Secretary to the Assistant Superintendent of Business Services, Sarah McAmis.

A quorum was established.

**3.        Public Comment**

Minutes:

There were no requests to speak.

**4.        Approve Minutes from March 24, 2022 Meeting**

Members received the March 24, 2022 meeting minutes and reviewed them at the meeting.

**Motion Passed:** Stu Blaze motioned to approve the minutes of March 24, 2022. John Corlett seconded the motion.

YES	Gloria Sanchez
YES	Michael Knighten
YES	Debbi Manion
YES	John Corlett
YES	Stu Blaze

## **5. Review Financial Reports**

All committee members were given a printed copy of the Financial Reports. Mr. Jim Sellers began by introducing the detailed report compiled by the Facilities Department that lists the expenditures of Measure Q funds by project. The report lists 2018 Series A, Series B, and Series C separately, as well a combined total of Measure Q funds. He explained the there was some carry-over from the previous fiscal year and it was encumbered during the current fiscal year for various projects. Committee members had a question regarding encumbered funds, specifically for the Access Control Project. Mr. Sellers explained that phase 1 of the project is nearly complete, but there are some parts that have been back-ordered and are scheduled to arrive in December. The money will stay encumbered until Phase 1 is complete. Facilities anticipates that more shade structures will be added to school sites due to \$125,792.61 remaining within that project budget. Committee memers asked why the roofing at Menifee Valley Middle School(MVMS) was listed as a separate project from the overall MVMS Reconstruction. Mr. Sellers explained that the roofing needed to be timed over summer while students were not present, so labeling it as it's own project helped to create a timeline that would ensure it could be completed in timely manner.

## **6. Project Highlights**

Mr. Jim Sellers listed out the completed projects using Measure Q funds. He presented a power point with the pictures of the various projects. Stu Blaze asked if the second phase of the Access Control Project would be able to be completed with the available funds. The first phase seemed to be very expensive so there was some concern that there would not be enough money left. Mr. Sellers explained that Phase 1 was costly due to the infrastructure that needed to be added at all of the sites to support the SALTO locks. Now that the infrastructure is complete, it should be less costly to add SALTO locks to the various gates/doors and connect them with the rest of the site.

The committee asked about the status of Kathryn Newport Middle School. The project is not quite on schedule but it will be open before the start of the 2023-24 school year. The

estimated completion date was pushed to March of 2023. The committee asked when the next elementary school would be completed. Facilities explained that the project has a completion date of August 2024 with the future release of Series D Bond funds. The last of the Measure Q funds will be spent on Elementary School No. 15.

**7. Determination of Next Meeting Date**

It was determined by the committee that the next date to meet as a group will take place on December 1, 2022.

**8. Adjourn**

Meeting adjourned at 5:06pm.