

**MENIFEE UNION SCHOOL DISTRICT MINUTES
MEETING OF THE MEASURE Q BOND CITIZENS' OVERSIGHT COMMITTEE**

March 24, 2022

Menifee Union School District
29775 Haun Road
Menifee, California 92586

Present:

Ken Fregin
Michael Knighten
Debbi Manion
Stu Blaze
John Corlett

Absent:

Gloria Sanchez

1. Call to Order

Minutes:

The meeting was called to order by Debbi Manion at 4:33 pm.

2. Roll Call and Establishment of Quorum

Minutes:

Roll Call showed that five of the six committee members were present. Also in attendance for the duration of the meeting was Mr. Bob O'Donnell, Governing Board Member; Director of Facilities, Jim Sellers; Facilities Planner, Kyle Dee; Assistant Superintendent of Business Services, Mr. Marc Bommarito; and Secretary to the Assistant Superintendent of Business Services, Sarah McAmis.

A quorum was established.

3. Public Comment

Minutes:

There were no requests to speak.

4. Approve Minutes from January 13, 2022 Meeting

Members received the January 13, 2022 meeting minutes and reviewed them at the meeting.

Motion Passed: John Corlett motioned to approve the minutes of January 13, 2022. Michael Knighten seconded the motion.

YES	Ken Fregin
YES	Michael Knighten
YES	Debbi Manion
YES	John Corlett
YES	Stu Blaze

5. Review Measure Q Annual Audit from Eide Bailly LLP

All committee members were given a printed copy of the Measure Q Annual Audit report from Eide Bailly. Mr. Jim Sellers began by introducing the purpose of the audit and the scope of the report. The report reviews statements of revenues and expenditures for the fiscal year and details the proceeds from the issuance of general obligation bonds. The intent is to present the financial position of Measure Q Funds and the changes made as a result of transactions. The beginning Fund Balance was \$23,782,888 and the ending Fund Balance for the 2020-2021 was \$41,052,805. The opinion of Eide Bailly LLP concluded that the financial statements referred to within the report presented the financial position of the Building Fund (Measure Q) fairly and within conformity with accounting principles accepted within the United States.

6. Project Highlights

Mr. Knighten had a question for Mr. Sellers regarding the timeline for Kathryn Newport Middle School and if the completion/opening date was affected by any supply chain issues. Mr. Sellers explained that the middle school will open on time for the 23-24 school year with an estimated completion date of February of 2023. One of the few obstacles with supply was an additive used for manufacturing blocks for the building itself, the project was re-sequenced to ensure that contractors were still progressing with construction without delay.

Mr. O'Donnell asked how much the estimated cost of Kathryn Newport Middle School will be. Mr. Sellers responded that current estimates put the project at \$71 million with \$38 million that will be funded from Measure Q. Phase 1 of the middle school will house 700 students and 1,200 students once the project is entirely completed.

For Chester Morrison's Kindergarten structure, the structure has been delivered but it is waiting for approval from the Division of the State Architect. The committee has expressed interest in touring Chester W. Morrison to view the new play area for students.

Elementary School No. 15 will use an estimated \$31 million from Measure Q. The design of the site is progressing. Play structures will be added to the design once a determination has been made on the type of structure that will best serve students.

The Access Control project used \$490,000 from Measure Q and has been completed at all of the school sites.

7. Determination of Next Meeting Date

It was determined by the committee that the next date to meet as a group will take place on June 23rd, 2022. The committee has requested a tour of Kathryn Newport Middle School.

8. Adjourn

Meeting adjourned at 5:14pm.