

DATE

12/10/19


MENIFEE UNION SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q

FISCAL YEAR 2018- 2019

ANNUAL REPORT

THIS REPORT IS HEREBY ADOPTED BY THE MENIFEE UNION SCHOOL DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q PURSUANT TO EDUCATION CODE SECTION 15280(b) AND MADE AVAILABLE TO THE PUBLIC IN CONFORMANCE WITH SUCH SECTION. THIS REPORT COVERS THE ACTIONS OF THE CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q FROM JULY 1, 2018, TO JUNE 30, 2019, AND CERTAIN RELATED MATTERS.

I. MEMBERSHIP OF THE MENIFEE UNION SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q:

Citizens' Bond Oversight Committee for Measure Q Members (2018-2019 Fiscal Year)

During the 2018-2019 fiscal year, membership on the Meniffee Union School District ("District") Citizens' Bond Oversight Committee for Measure Q ("COC") consisted of the following individuals:

- Stu Blaze (*Business Organization*) appointed to COC on June 13, 2017
- John Corlett (*Taxpayer Organization*) appointed to COC on June 13, 2017
- Jeremy Buckley (*Parent/Guardian of Student(s)*) - appointed to COC on September 24, 2019; resigned position on the COC on October 10, 2019.
- Debbi Manion (*Member at Large*) – appointed to COC on September 24, 2019
- Ken Fregin (*Member at Large*) – appointed to COC on June 13, 2017
- Gloria Sanchez (*Senior Citizen Representative*) – appointed to COC on June 13, 2017
- Marc Haist (*Parent/PTO/School Site Council Representative*) - appointed to COC on December 12, 2017
- Position Empty - (*Parent/Guardian of Student(s)*)

The following were the officers of the COC as of October 15, 2019:

- Chair – Gloria Sanchez
- Vice Chair – Ken Fregin
- Secretary, Kristin Simpson

II. ACTIVITIES OF THE DISTRICT COC:

The District COC met at the District Education Center during the 2018-19 and 2019-2020 fiscal years to receive information, hear presentations, discuss information

received, provide recommendations to the District, update COC information and for various other purposes. A list of the meetings of the Citizens Oversight Committee during the 2018-19 and 2019-2020 fiscal years is shown below for activity related to the 2018-19 school year.

<u>Date of Meeting/Activity</u>	<u>Location of Meeting/Activity</u>	<u>Minutes of Meeting/Activity</u>
March 5, 2019	Menifee Union School District Education Center 29775 Haun Road Menifee, CA 92586	A copy of the minutes of the COC meeting of March 5, 2019, is on file with the District and available for public review upon request at the District's Business Offices. The minutes are also available on the COC website as listed below.
October 15, 2019	Menifee Union School District Education Center 29775 Haun Road Menifee, CA 92586	A copy of the minutes of the COC meeting of October 15, 2019, is on file with the District and available for public review upon request at the District's Business Offices. The minutes are also available on the COC website as listed below.
November 18, 2019	Menifee Union School District Education Center 29775 Haun Road Menifee, CA 92586	A copy of the minutes of the COC meeting of November 18, 2019, is on file with the District and available for public review upon request at the District's Business Offices. The minutes are also available on the COC website as listed below.
December 10, 2019	Menifee Union School District Education Center 29775 Haun Road Menifee, CA 92586	Presentation of COC Annual Report to Governing Board.

For more complete descriptions of the COC's actions, please visit the COC website for the minutes of the corresponding meeting. All approved minutes and Annual COC Reports, once finalized, are, and have been, posted on the COC website at: <https://www.menifeeusd.org/District/Department/148-Citizens-Bond-Oversight-Committee-for-Measure-Q>.

Program Status Reports for Measure Q funds and projects presented to the COC can be viewed on the internet at: <https://www.menifeeusd.org/District/Department/6-Facilities-Department/1806-ProjectUpdates.html>.

III. COC FINDINGS FOR FISCAL YEAR 2018/2019:

In order to comply with the requirements of Proposition 39, the COC needs to make certain findings as to activities of the COC and the use and expenditure of Measure Q Bond proceeds. The COC hereby finds and determines as follows:

1. COC has met regularly.

The meetings of the COC are described above. Minutes of the COC meetings are on file with the District and are posted on the COC website at: <https://www.menifeeusd.org/District/Department/148-Citizens-Bond-Oversight-Committee-for-Measure-Q/1380-Meeting-Minutes.html>. Such meetings have been conducted in accordance with State laws for open meetings.

2. COC has received reports, updates, and information on the expenditure of the Measure Q Bond funds, and has reviewed project expenditures made on projects authorized under Measure Q.

The COC has received various reports (both written and oral), including, but not limited to, construction and project timelines, and has received written and oral updates and reports on expenditures relating to the Measure Q Bond funds and. Those reports and documents are described in the COC meeting minutes as referenced herein.

A complete list of the reports provided to the COC is available at the District offices for public review upon request. Information on COC handouts and documents is also located on the COC website.

3. Measure Q Bond funds have been expended on the identified projects authorized by Measure Q (Education Code Section 15278(b)(1)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(1) that the District's expenditure of Measure Q Bond funds have been made on costs, expenses and construction/acquisition/installation costs of projects authorized by Measure Q.

The specific projects authorized by Measure Q are posted on the COC website at:
<https://www.menifeeusd.org/files/user/3/file/Measure%20Q/Election%20Resolution-Exhibit%20A.PDF>.

Specific documentation on such matters included, but was not limited to:

- Recent Program Status Reports for Measure Q funds and projects can be found at: <https://www.menifeeusd.org/District/Department/6-Facilities-Department/1806-ProjectUpdates.html>.

4. No Measure Q monies have been spent on non-construction related teacher/administrator salaries or other school operating expenses (Education Code Section 15278(b)(2)).

Based on the documentation and information provided to the COC, as

referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(2), that the District has not expended Measure Q Bond funds on teacher/administrator salaries or other school operating expenses.

5. The COC has received all necessary and requested technical and administrative assistance from the District (Education Code Section 15280).

Under the requirements of Education Code Section 15280, the District is required to provide the COC with all necessary technical and administrative assistance without expending Measure Q Bond funds. The District has made presentations to the COC, provided documents and information as set forth herein, and has provided necessary and requested architectural, construction management, legal and planning support and assistance to the COC. Based on the foregoing, and the documentation and information provided to the COC, as referenced herein, the COC has found that the District has provided all necessary and requested technical and administrative assistance without expending Measure Q Bond funds.

6. COC Website is operating and includes all required documentation and information (Education Code Section 15280(b)).

The COC internet website is operated and maintained by the District Board on behalf of the COC and is currently located at: <https://www.menifeeUSD.org/District/Department/148-Citizens-Bond-Oversight-Committee-for-Measure-Q>. Information relating to the COC, its activities and documents can be viewed at the COC website. This includes minutes of the COC meetings, lists of documents received by the COC, Program Status Reports and other reports issued by the COC, which will include this Annual Report following its adoption.

7. Based on the foregoing, the District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution.

IV. CONTACT INFORMATION:

Comments, questions and suggestions can be forwarded to the COC through the District at the following address:

Menifee Union School District
29775 Haun Road
Menifee, CA 92586

Attn: Assistant Superintendent, Business Services
Telephone: (951) 672-1851 x49120
Facsimile: (951) 672-6462
or by e-mail at: aborth@menifeeUSD.org

Dates, times and location(s) of future COC meetings can be found on the COC website. Members of the public are invited to attend such meetings.

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ADOPTED, SIGNED AND APPROVED BY MENIFEE UNION SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE FOR MEASURE Q ON NOVEMBER 18,
2019.


Secretary, Kristin Simpson

Meniffee Union School District
Citizens' Bond Oversight Committee for Measure Q

Stu Blaze



John Corlett



Ken Fregin



Marc Haist



Debbi Manion



Gloria Sanchez



