

**MENIFEE UNION SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE
MEASURE Q GENERAL OBLIGATION BONDS**

*Meeting of September 14, 2017
to be held at 4:30 p.m.
in the District Education Center Training Room
Menifee Union School District
29775 Haun Road
Menifee, California 92586*

AGENDA

1. **Call to Order** – Acting Chairperson
2. **Roll Call and Establishment of Quorum** – Acting Chairperson
3. **Public Comment** – Any member of the public may directly address the Committee on any item of interest to the public with respect to the Measure Q bond proceeds. The Chairperson will ask if any members of the public wish to address the Committee, and if so, the member of the public shall raise his/her hand and when called upon, give their name and then make their statement. Members of the public will be given up to 3 minutes to address the Committee.
4. **Serving on a COC: Introduction to Roles and Responsibilities** – presentation by Jones Hall
5. **Organizational Matters:**
 - (1) Election of Chair (conducts meetings)
 - (2) Election of Vice Chair (acts in absence of Chair);
 - (3) Designation of party to takes notes and prepare minutes
 - (4) Determination of Length of Terms: Volunteers or by Lot
 - (5) Determination of Next Meeting Date
6. **Staff Report on Bond Program** - Summary of bond measure, bond project list, projects planned, bonds issued to date
7. **Determination of Next Meeting Date** usually ties into completion of milestones in bond projects so that the review of expenditures can be meaningful; only 1 meeting per year is legally required; often a month for the next meeting is identified, with an invitation regarding the day and hour to be circulated by District officials at a later date
8. **Adjourn**